# CONTRACT USER GUIDE



# **How to Use the Electricity Contract**

Contract #: ENE37 Contract Duration: 01/01/14-05/31/15

MMARS #: ENE37\* Options to renew: Yes, up to 20 months

Contract Manager: Jim Ferri - 617-720-3168 <a href="mailto:James.Ferri@state.ma.us">James.Ferri@state.ma.us</a>

Last change date: 11/28/14

### **Contract Summary**

This contract is for the purchase of the retail supply of electricity from Con Edison Solutions by Executive Branch and other eligible entities which have elected to participate in the initial procurement. This contract is not currently open to additional accounts.

Eligible Entities wishing to participate in future contracts must contact the Contract Manager and will be required to execute a Memorandum of Understanding which binds them to the contract pricing and terms established by the Operational Services Division at the time of contract execution.

# **Benefits and Cost Savings**

- Competitive Pricing
- Qualified and Experienced Vendor

# Who Can Participate in Future Electricity Contracts?

**Applicable Procurement Law:** MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00 **Eligible Entities:** 

- 01. Cities, towns, districts, counties and other political subdivisions
- 02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
- 03. Independent public authorities, commissions and quasi-public agencies
- 04. Local public libraries, public school districts and charter schools;
- 05. Public Hospitals, owned by the Commonwealth;
- 06. Public institutions of high education
- 07. Non-profit, UFR-certified organizations that are doing business with the Commonwealth:
- 08. Other states and territories with no prior approval by the State Purchasing Agent required; and
- 09. Other entities when designated in writing by the State Purchasing Agent.

#### How to use the contract

Eligible entities which participated in the initial contract aggregation have their accounts enrolled with Con Edison Solutions and are billed on a monthly basis for electricity supply.

Eligible entities also receive a bill from their local distribution company (LDC) for delivery and ancillary charges which are not eligible for competition.

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## **Pricing and Purchase Options**

Purchase Options: Purchases made through this contract will be direct, outright purchases.

**Pricing and buying details:** This is fixed price contract. The rate is .0882 cents per kWh for meter reads from 01/2014 - 05/2015.

#### **Vendor List and Contract information**

**Vendor Contact Information** 

Company: Con Edison Solutions

Address: 100 Summit Lake Drive, Suite 410, Valhalla, NY 10595

Contact: Michael Reames, Customer Service Specialist

Phone: (914) 286-4554 Fax: (914) 686-1420

E-mail reamesm@conedsolutions.com

Company: Con Edison Solutions

Address: 100 Summit Lake Drive, Suite 410, Valhalla, NY 10595

Contact: Keena Hammond, Sales Executive

Phone: (914) 719-2566 Fax: (914) 358-6466

E-mail hammondk@conedsolutions.com

# **Summary of Where to Obtain Important Contract Information in COMMBUYS**

This contract has been set up as a line item catalog in COMMBUYS with specific pricing for line items identified.

There is one vendor on this contract and the vendor has been assigned a unique Master Blanket Purchase Order (PO).

#### How to place an order

Eligible entities which participated in the initial contract aggregation have their accounts enrolled with Con Edison Solutions and are billed on a monthly basis for electricity supply.

Orders should not be placed through COMMBUYS at this time. Prior to the implementation of COMMBUYS Phase II (MMARS interface) the contract user guide will be revised to provide any required guidance.

#### Where to find complete ENE37 contract information on COMMBUYS

If full statewide contracts details are required please refer to ENE37 files listed under the Conversion Vendor <a href="Mailto:C166893-vCurrent">C166893-vCurrent</a>

link. This link provides the entire detailed information as it relates to the statewide contract RFR, award information and specification.

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